

IDAHO STATE BOARD OF LANDSCAPE ARCHITECTS

APPLICATION OF INTENT TO SIT FOR EXAMINATION

Instructions

The Idaho State Board of landscape Architects has adopted the Landscape Architect Registration Examination (LARE) as the approved licensure examination for Idaho Landscape Architects. If you have completed one or more sections of this examination in another jurisdiction or through CLARB, you should contact the Council of Landscape Architectural Registration Board to have them send an official score report to the Bureau of Occupational Licenses.

If you are seeking licensure as a landscape architect and have not passed all sections the LARE examination, it will be offered in Idaho. If you wish to sit for this examination, you must complete the Intent to Sit for Examination application. The completed application form, together with the required examination fees, must be received at the Bureau of Occupational Licenses by April 1 for the June examination and October 1 for the December examination. The examinations are administered in Boise in June and December only. On the Intent to Sit for Examination form, please indicate which examination you will be attending and which sections you wish to take.

This application form is required for all applicants for examination for original examination, additional examination, and reexamination.

If you are unable to attend your scheduled examination, the Board office must receive a written explanation of your failure to appear and applicable documentation. Partial refund of examination fees shall be determined on an individual basis. If you do not appear for a scheduled examination, and a written explanation and request is not received, you will be required to submit a new Intent to Sit form and the required fees before being re-scheduled for another examination.

IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, PLEASE ATTACH DOCUMENTATION OF ANY DISABILITY AND A WRITTEN REQUEST IDENTIFYING ANY SPECIAL ACCOMODATIONS THAT MAY BE NECESSARY.

Examination fees are not refundable. Make money orders and checks payable to the Bureau of Occupational Licenses, and send your completed Intent to Sit form to:

**IDAHO BOARD OF LANDSCAPE ARCHITECTS
BUREAU OF OCCUPATIONAL LICENSES
1109 Main Street, Suite 220
Boise, Idaho 83702-5642**

If you have any questions please contact the Board by e-mail at lar@ibol.idaho.gov

IDAHO STATE BOARD OF LANDSCAPE ARCHITECTS
Bureau of Occupational Licenses
1109 Main Street, Suite 220
Boise, Idaho 83702-5642

APPLICATION OF INTENT TO SIT FOR EXAMINATION

This form must be received by April first (1st) for the June examination, or October first (1st) for the December examination. All examinations are held at the Board office in Boise.

[] I wish to register for the (check one):

- [] June examination
[] December examination

Please check those examination sections you wish to take and enclose the appropriate fees:

[] Section C – Planning & Site Design - \$245.00 (June & December)

[] Section E – Grading, Drainage & Storm Water Management - \$245.00 (June & December)

Fee total must include an additional **\$25.00** processing fee.
Make fees payable to the Bureau of Occupational Licenses.

Section A, B & D are scheduled and administered through CLARB. Official scores for these sections must be received by the Board directly from CLARB.

Full Name _____

Mailing address _____
Street/PO Box City State Zip

Date of Birth ____/____/____ **Place of Birth** _____ **Social Security No.** ____/____/____
MM DD YYYY

Daytime phone (____) _____ Fax(____) _____ E-mail _____

Signature of applicant

State of _____, County of _____, ss.

Subscribed and sworn before me this _____ day of _____, 20 _____.

(seal)

Notary Public official signature
my commission expires _____